



S.O (E)  
2/2/22

Government Of West Bengal  
Office Of The Assistant Engineer  
Kalyani Sub-Division, Housing Directorate.  
Flat No -J/7&8 At R.H.E. Cat-IV, Kalyani, Nadia.

Memo No:65

Date:02/02/2022.

NOTICE INVITING QUOTATION NO. 01 OF 2021-2022 OF A.E. / Kly. S. D. H. Dte.

Sealed Quotation for hiring of One Number of Diesel Vehicle for the official use of The Assistant Engineer, Kalyani Sub-Division, Housing Directorate located at Kalyani, Nadia for Government Works under Nadia Division, Housing Directorate, Krishnagar, Nadia is invited by the undersigned from registered car owners having carriage permit of regional transport authority with the following terms and conditions:-

Quotation papers will be issued to the applicants free of cost from this office till 16.02.2022 up to 4.00 p.m. on production of formal application and copies of the documents of the vehicle.

The quotations in sealed cover will be received by this office up to 3.00 p.m. on 18.02.2022 and will be opened on the same day at 4.00 p.m. in presence of the Quotationers.

TERMS AND CONDITION.

1. Rate should be quoted on daily basis both in figures as well as in words.
2. The car must be of recent model having carriage permit and in a good running condition and having garage within 5(Five) K.M. from the reporting place.
3. The vehicle must possess a good Meter to record accurately the kilometer run by it.
4. The car will normally be used to travel within Nadia district and outside as where required.
5. (a) The Car will be hired for 10 (Ten) hours a day and be counted from the time of reporting to duty up to the time of releasing from duty  
(b) For the next working hours beyond initial 10 (Ten) hours an overtime Rs 20.00 (Rupees twenty) only per hour shall be paid and for overnight halt outside, a sum of Rs 40.00(Rs. Forty)only will be paid per night and where overtime and night hold run concurrently during tour at outside, the total extra charge shall be restricted to Rs.60.00(Sixty) only.
6. The owner should provide driver having valid license at his own cost. All repairs and running maintenance cost of running the car should be borne by the owner of vehicle at his own cost.
7. The owner has to supply diesel and lubricant and department will pay these costs (as claimed by the agency along with bills for hire charges) at the following rates on production of cash memo:
  - a) (i) For Diesel Engine cars: Diesel @ 1 Litter/12 K.M.  
(ii) Engine Oil (Mobil Oil) @ 5 Liters Sealed Tin after every 2500 K.M. of journey.
  - b) All other charges such as payment of Taxes, Royalty, etc. including cost of daily cleaning, all repairs and maintenance of car are to be done and borne by the owner of the Car.
8. For any break down of the car hired, the owner shall normally provide a substitute car at the correct time of reporting.
9. The Car if required on SUNDAY OR HOLIDAY prior intimation will be given to the driver. The payment will be made on the number of days the car is actually used.
10. Two separate LOG BOOKS will be maintained by the Officer using the Car. The meter reading for daily journey and fuel used will be entered in the LOG BOOK. If the Mile /K. M. Meter found out of order, the distance traveled should be calculated as far as practicable and entered in the LOG BOOK.

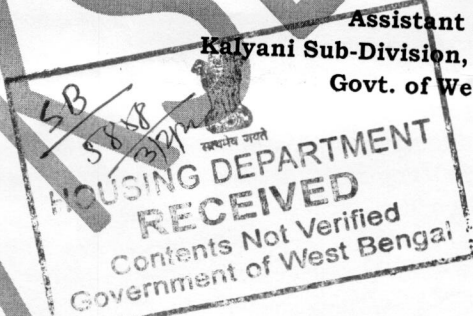
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11. The distance traveled from garage to reporting place and back journey to garage will be restricted to 10 (Ten) K.M. in a day and will be recorded in the LOG BOOK for taking into account for consumption of fuel.
12. Hire charges will be paid for the day on which the vehicle is on actual use by the Departmental Officer/Officers.
13. The owner of the car shall indemnify this Department in respect of the following matters:
  - (i) Damage caused to anybody by the car due to accident.
  - (ii) For any Legal action, Court Case of compensation payable rising out of the Car or it's Driver.
  - (iii) In case taxes or surcharges levied by the Central /State Government, the Department will not be responsible for any of the matter stated above.
14. The Car must have a carriage permit as per Government Rules in vogue. The owner will also have to produce authentic documents related to model, date and year of purchase.
15. The agreement will remain valid at present for 1 (one) year, if found necessary the same may be extended further. The agreement shall be terminated after giving 15 (fifteen) days notice from either side but if the owner fails to provide the Car hired or substitute Car for 2 (two) consecutive days without intimating it, the Assistant Engineer, Kly. S. D. H. Dte. Will have the right to discontinue the hiring of the Car with immediate effect and no claim whatsoever will be entertained in this respect.
16. The bill for hiring of the Car should be submitted in duplicate for each calendar month within 1st week of next month addressed to the Assistant Engineer, Kalyani Sub-Division, Housing Directorate.

S/D  
J. MAJHI

Assistant Engineer  
Kalyani Sub-Division, Housing Directorate  
Govt. of West Bengal.

Memo No:65/1(12).



Date:02/02/2022.

Copy forwarded for information to:-

- 1) The District Magistrate, Nadia.
- 2) The Joint Secretary, Housing Department for display on the website of Housing Department.
- 3) The Chief Engineer Housing Directorate, N. S. Building, Kolkata.
- 4) The Superintending Engineer, South Circle, Housing Directorate.
- 5) The Executive Engineer, Nadia Division, Krishnagar, Housing Directorate.
- 6) The Executive Engineer Nadia High Way Division-I, Krishnagar, Nadia.
- 7) The Executive Engineer P. W. D. Nadia Division.
- 8) The Executive Engineer Nadia Construction Division, P.W.D.
- 9) The S.D.O. Kalyani, Nadia.
- 10) The District Information Officer, Nadia.
- 11) The Assistant Engineer Berhampore Sub-Division, Murshidabad, Housing Directorate.
- 12) Notice Board of this office.

*[Handwritten signature]*

Assistant Engineer  
Kalyani Sub-Division, Housing Directorate  
Govt. of West Bengal.

*Computer cell  
09/02/22*